

Who to Call, A Guide to District Support and Services

Superintendent, Dr. Gregory Nelson, gr.nelson@lorenzoisd.net

- Communications and public relations, including website updates, social media, positive story sharing, and media inquiries
- Compensation plan, contracts, work agreements, and salary assignment
- District-wide concerns, governance questions, district policy, and School Board relations
- Major unresolved issues requiring leadership oversight after all other contacts have been attempted

Assistant Superintendent, Ms. Jessica Crabb, jcrabb@lorenzoisd.net

- Child nutrition and food services, including free and reduced lunch, meal schedules, dietary accommodations, and food service concerns
- Community partnerships and post-secondary connections, including business partnerships, college connections, internships, and industry certifications
- District-level concerns not resolved at the campus or department level
- Special student programming, including P-TECH, AVID, dual credit offerings, elective scheduling and master schedule coordination, all in collaboration with the Director of Teaching and Learning, the Principal and District Counselor
- Policy interpretation and program coordination

Principal, Mr. Kelcey Wormsbaker, ke.wormsbaker@lorenzoisd.net

- Attendance concerns, excessive absences, tardies, truancy interventions, and attendance improvement plans
- Campus-level discipline decisions and immediate problem resolution
- Student success and recognition including the Nest, FOCUS, honors, awards in cooperation with the District Counselor
- Day-to-day campus operations and campus events, including UIL Athletic contests
- Schedule changes
- Teacher supervision

Director of Teaching and Learning, Mrs. Amanda Haire, am.haire@lorenzoisd.net

- Academic programs and instructional quality
- Assessments and learning standards
- Curriculum design, lesson alignment, and delivery of classroom instruction
- UIL Academics
- Gifted and talented and advanced academics, including identification, enrichment, and advanced coursework

Director of Special Education, Mr. Kris Lamm, kr.lamm@lorenzoisd.net

- Individualized Education Plans and special education services
- MTSS
- Section 504 eligibility, accommodations, and compliance
- Special education eligibility and support for students with disabilities

Director of Technology, Mr. Danny Thomas, dthomas@lorenzoisd.net

- Authority over district technology systems, infrastructure, and digital platforms
- Research, evaluation, and recommendation of technology hardware and software, including Chromebooks, iPads, network systems, safety systems, and instructional technology tools
- Oversight of purchasing, deployment, maintenance, and lifecycle management of district technology assets
- Coordination of repairs and technical support for student devices and district-owned equipment
- Management of online learning tools, instructional technology systems, and safety systems
- Resolution of school-issued account access, login issues, and facilities access
- Ensuring equitable student technology access and addressing district-wide technology concerns

Director of Athletics, Mr. Brian Sepkowitz, br.sepkowitz@lorenzoisd.net

- Authority over district athletic and extracurricular athletic programs
- Coaching, supervising, supporting, and evaluating coaches and athletic staff
- Addressing and resolving concerns related to athletics from students, staff, parents, and community members
- Oversight of sports participation, eligibility requirements, and student-athlete compliance
- Ensuring adherence to UIL rules, regulations, reporting requirements, and game administrators
- Coordination of athletic scheduling, program implementation, and district-wide athletic operations

Director of Safety and Security, Mr. Adam Ortiz, ad.ortiz@lorenzoisd.net

- Authority over district safety, security, and emergency preparedness systems
- Conducting building security audits and vulnerability assessments across district facilities
- Implementation of emergency drills, crisis response planning, and emergency operations procedures
- Coordination with local law enforcement, fire departments, EMS, and other first responders
- Management of safety-related incidents, investigations, and required reporting
- Development of after-action reports following drills, exercises, and incidents, including recommendations for improvement
- Oversight of school security systems, access control, surveillance, and visitor procedures

Director of Operations, Maintenance, Custodial, and Transportation, Mr. Omar Villegas, ovillegas@lorenzoisd.net

- Authority over district facilities, maintenance, custodial, and transportation operations

1003 3rd (3rd and Polk), Lorenzo, TX 79343

- Oversight of building maintenance, repairs, and preventative maintenance schedules
- Development and implementation of long-range facilities upkeep and maintenance planning to ensure safe, functional, and well-maintained campuses
- Management of custodial services to maintain facility cleanliness, sanitation, and safety standards
- Oversight of transportation operations, including bus routes, schedules, trips, driver safety, and vehicle compliance
- Coordination of facility safety measures in collaboration with campus leadership and the Director of Safety and Security

District Counselor, Mrs. Angela Moreno, amoreno@lorenzoisd.net

- Academic planning and course guidance for students, with advisory support to the Principal and Assistant Superintendent on scheduling and student placement
- Advisory role in bilingual, ESL, and emergent bilingual services, including language services, ESL programming, and language proficiency testing
- Advising campus and district leadership on student social, emotional, and behavioral trends impacting learning and school climate
- Addressing bullying concerns and peer conflict resolution in coordination with campus administration
- Collaboration with the Principal and Assistant Superintendent on elective scheduling, master scheduling considerations, and student graduation and support planning
- Support for student emotional well-being, social concerns, and friendship challenges
- Connecting families and students to community, district, and school-based resources to support overall student success

District Nurse, Laura West, la.west@lorenzoisd.net

- Authority over district health services and medical protocols
- Oversight and supervision of Bleed kits, AEDs, and other emergency medical equipment, including inventory, placement, and readiness
- Leadership on the School Health Advisory Council (SHAC), including meetings, compliance with statutory requirements, and health-related recommendations
- Management of medication administration and coordination of student medical care plans
- Oversight of immunization requirements and health compliance
- Addressing illness and injury questions and responding to health-related concerns
- Support for students with medical conditions in collaboration with families, campus staff, and emergency responders

HR Specialist, Esmer Alcala, ealcala@lorenzoisd.net

- Payroll administration and oversight, including employee compensation, stipends, and required payroll reporting
- Employee onboarding processes, including new hire documentation, orientation coordination,

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and system access setup

- Employee separation and exit processes, including resignations, retirements, and exit documentation
- Oversight of employee benefits, including medical, dental, and related benefit programs
- Management of service records, employment verification, and personnel files
- Coordination of fingerprinting, background checks, and employment eligibility requirements
- Support for compliance with state and federal employment regulations
- Point of contact for human resources inquiries related to employment status, records, and HR procedures

PEIMS Coordinator, Mrs. Kathy Jackson, ka.jackson@lorenzoisd.net

- Authority over district data reporting, PEIMS compliance, and state and federal data submissions
- Management and verification of student enrollment, registration, coding, and demographic data
- Oversight of student transfers, withdrawals, and attendance-related data accuracy
- Verification of proof of residency and maintenance of required enrollment documentation
- Processing and fulfillment of student records requests in accordance with FERPA and district policy
- Management of substitute teacher systems, including hiring coordination, onboarding documentation, and handbook-related guidance
- Support for campus and district staff on data integrity, reporting timelines, and compliance requirements

Attendance Coordinator, Diana Rosas, di.rosas@lorenzoisd.net

- Authority over daily student attendance tracking, verification, and compliance with state attendance requirements
- Monitoring and correcting daily attendance records to ensure accuracy and proper documentation
- Proactive daily outreach to parents or guardians of absent students when absence reasons have not been reported
- Coordination of attendance communications with families, including follow-up on documentation and attendance concerns
- Support of campus and district attendance interventions in collaboration with the Principal and PEIMS Coordinator
- Management of substitute teacher assignments and daily coverage coordination

If you need support in an area not addressed above, employees should begin by contacting their immediate supervisor. Students and parents should contact the Principal. Community members should contact the Superintendent.